



# JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

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## ATTORNEY III

\$7682.00 - \$ 9,478.00

LEGAL DIVISION/CORPORATE AND REGULATORY AFFAIRS BRANCH  
SAN FRANCISCO, SACRAMENTO and LOS ANGELES  
MULTIPLE POSITIONS

### RESPONSIBILITIES:

Under the direction of the Assistant Chief Counsel, the Attorney III handles difficult and complex tasks assigned to bureaus within the Legal Division or the Corporate and Regulatory Affairs Branch. The responsibilities of the Attorney III include: reviewing and evaluating complex policy form filings for life, health, and disability income insurance; analysis of complex insurer rate filings and providing representation in hearings relating to rate filings; analysis of violations of the Insurance Code, including complaints pertaining to improper claims handling, improper rating and underwriting practices, illegal marketing and sales practices and representing the Department enforcement proceedings regarding such violations; handling difficult and complex corporate transactional filings filed by insurers. Further responsibilities include providing legal analysis and advice regarding complex and difficult legal issues to the Commissioner, General Counsel, departmental actuaries, investigators, analysts and other bureaus within the Department. In addition the Attorney III monitors important Department and insurance litigation, conducts major negotiations, represents the Department in discussions with other state agencies and outside stakeholders, drafts and evaluates sensitive, complex legislation and regulations, issues legal opinions regarding insurance regulatory matters and advises Department personnel on legal issues.

### DESIRABLE QUALIFICATIONS:

- Strong background and directly relevant expertise in the past two years in insurance regulation
- Experience in the application of the California Insurance Code and related statutes and regulations
- Experience in litigation and administrative proceedings
- Familiarity with methods and systems of all branches of California government
- Strong analytical and inter-personal skills
- Excellent written and verbal communication skills
- Comfort and familiarity with personal computer and popular office software package
- Extensive knowledge of legal research methods
- Ability to meet multiple deadlines and perform well under pressure

### WHO MAY APPLY:

Applications will be accepted from current State employees at the Attorney III level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered.

All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

### APPLICATION PROCEDURE:

Send a completed standard State of California application to Maria Fuentes, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **Please indicate "Attorney III #413-XXX-5795-XXX" on the State application.** For additional information, please contact (916) 492-3309 or [Maria.Fuentes@insurance.ca.gov](mailto:Maria.Fuentes@insurance.ca.gov).

07/03/13MF

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### DO NOT SUBMIT APPLICATIONS TO CalHR

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

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**FINAL FILING DATE:**      **Thursday July 18, 2013 by 5pm – Close of Business**

**NOTE:**      Interested individuals, including list eligibles, must submit applications in order to be considered for this position. Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to CalHR for review and the applicant's name may be removed from the eligibility list. If you are applying for more than one recruitment, a separate State Application (STD 678) is required for each recruitment for which you would like to be considered.

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